

PART 1 MINUTES FOR MEETING OF THE RESOURCES COMMITTEE OF LINGFIELD PRIMARY SCHOOL

Friday 14 November 2025

Governors

Cassie Puplett CP (Headteacher)

Seb Western SW

Cameron Turner CT

In Attendance

Anna Sutton AS (Deputy HT)

Penny Batty PB (Clerk)

PART 1

	TOPIC	ACTION
1	<p>APOLOGIES FOR ABSENCE</p> <p>Paul Cook had sent his apologies.</p>	
2	<p>DECLARATION OF INTEREST</p> <p>There were no Declarations of Interests in any of the agenda items.</p>	
3	<p>MATTERS ARISING FROM PREVIOUS MEETING</p> <p>Item 3: PB: Efficiency of Solar Panels on next Resources agenda. See Item 10</p> <p>Item 6: PC: Check SCR. Paul confirmed that this will be completed this term</p>	
4	<p>DRAFT BUDGET 2026/27</p> <p>SB explained that even though there have been no official figures from the DfE regarding staff pay rises, (although unofficially the figure of 6.5% over 3 years has been mentioned) schools still have to provide a 3 year budget forecast. Janice has produced this based on that information and does confirm that there will be no deficit over the next 3 years thanks to the Community Focus projects. CP said that unfortunately at the October census there were 20 vacancies in the school which does mean a significant reduction in funding. On the plus side LPS will be hiring out staff expertise to other schools e.g. AS is going to a school for two days to advise on Writing and CB is training other professionals on KS1 continuous provision with the possibility of further work with a trust in North London.</p> <p>New tablets have been ordered at a cost of £25K but the infrastructure that supports the devices on school is poor and needs upgrading. The last quote for this several years ago was £50K. SW said that he will research alternative providers in an attempt to reduce these costs and establish exactly what upgrades the school needs.</p> <p>Actions:</p>	

	SW: Research alternative IT infrastructure options	
5	PAY COMMITTEE RECOMMENDATIONS Pay Committee had met and recommendations agreed.	
6	HT APPRAISAL This is outstanding, carry forward to next FGB agenda. Actions: PB: Place HT Appraisal on next FGB agenda	
7	FINANCE FMR SW confirmed that the FMR was in a slightly better position due to the £85K SEND specialist teacher funding. School Fund SW confirmed that this had been signed off for 2023/24 Sports Funding CP confirmed that the Sports Funding had been spent on OPAL (Outdoor Play and Learning Programme) preparation and the Pop-up pool. Governors asked about the success of the pool and CP said that whilst it had been successful it was expensive and next year they would revert to just years 5 and 6 going to Oxted pool but would reinstate the Pop-up Pool the following year. SW confirmed that Sports Funding would discontinue next year.	
8	SFVS SW said that he had spoken to Janice and agreed that she would complete the SFVS and he would then run through the document with her,	
9	HUMAN RESOURCES Staff update See Part 2 Single Central Record Paul has confirmed that this will be checked	
10	PREMISES Maintenance Plan SW confirmed that there were currently no major projects outstanding Health and Safety Report SW confirmed that he would be undertaking a H&S walk before the next meeting Solar Panels SW confirmed that the solar panels were working and data will be available to be sourced next week when SCC sign off the project. Place on next agenda	

	Actions: PB: Place Solar Panels Data on next agenda	
11	GDPR No GDPR incidents to report.	
12	MATTERS ARISING Item 4: SW: Research alternative IT infrastructure solutions Item 6: PB: Place HT Appraisal on next FGB agenda Item 11: PB: Place Solar Panels Data on next agenda	

SIGNED

DATE